

BRAC-133 Project Tracking Matrix

ACTIVE TASKS/ISSUES

Task Number	Task Name	Task Description	Project Manager/ Responsible Staff	Status	Action	Next Milestone Date	Follow Up	Completion Date	Comments
1	Analysis of Neighborhood Parking Needs and Residential Permit Parking Program	Implement Daytime Parking District in surrounding neighborhoods	Bob Garbacz	Council approved Daytime District 5/14/11.	Implement plan per Council approved ordinance.	06/01/11	Send out notifications to community and neighborhood organizations. Follow-up evaluation to ensure success of plan.		
2	Neighborhood Protection in Surrounding Communities	Address neighborhood traffic issues	Matt Melkerson	Staff has assessed neighborhoods for possible traffic calming needs, locations and possible measures for implementation	Conduct traffic counts at key locations to establish a baseline. Prepare implementation plan	05/31/11	Proceed with installations. Evaluate traffic calming measures and make adjustments.		Counts underway to establish baseline; to be completed before school year ends. Post BRAC-opening counts ideally will be done after full occupancy.
3	Short/Mid-Term Alternatives	VDOT Consultant has completed operational analysis of short term improvements proposed by the BRAC Advisory Committee and prepared final report. Funding from DoD is pending Congressional waiting period.	Abi Lerner	Council adopted resolution supporting Advisory Group recommendations 12/14. Funding requested from DoD	FHWA is managing the NEPA and Design/Build. FHWA approved CE process.	06/15/11	Track progress of NEPA process.		Advisory Group adopted resolution supporting Consultant recommendation on 11/17 and Council followed up 12/14/2010 with resolution. Determined eligible for DAR funding on 3/23/2011. Army has reprogrammed \$20 million to fund this project.
4	Analysis of Long-Term Improvements	VDOT Consultant to conduct operational analysis of long-term improvements	Abi Lerner	VDOT has included \$80 million for the project in the Six Year Plan. FHWA has determined that the NEPA documentation must be an EA. Scope of project EA is being prepared.	Analysis is halted pending completion of project scoping. Draft schedule being prepared based on FHWA expectations for EA work.	05/31/11			VDOT has advanced funding. FHWA determined an EA is required. FHWA will manage the NEPA and Design/Build processes. completion of project scoping. VDOT meeting with FHWA and environmental consultant to scope work effort. VDOT is preparing a draft scope of work. The scope and cost will be negotiated with our consultant the following week or two. Draft schedule being prepared.
5	Develop Plan to Implement Public Art	Develop a plan to implement public art at the transit center	Pat Escher	\$600,000.00 in Army budget for art work. Selection panel chose 4 finalists. Art work concepts were on display for public comment.	Final Selection was to be completed in April. Alisa Carrel invited to attend Advisory Group to explain selection process.	05/18/11	Army proceeding with the review and selection process. Final selection due this summer and installation later in the year.		The Selection Panel's four finalists prepared conceptual designs which were on display for public viewing and comment. Sculpture element has been deleted. Overall budget reduced from \$600K to \$250K. Army leadership to make final selection.
6	Open Space	Negotiate open space mitigation agreement	Mark Jinks	DoD has indicated that review has been underway and that a response was likely to be ready shortly.	Made proposal to DoD September 30. Response from DoD indicates \$1.5 million payment. A payment process needs to be implemented.	5/18/2011	DoD reviewed proposal; response received.		DoD indicated that they are legally authorized to make such an open space mitigation payment.

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7	Acquire Additional Capacity for Fire/EMS Response	Work with DoD to establish responsibilities for Fire/EMS; arrange funding from DoD for Fire and EMS operating budget to add capacity	Adam Thiel/ Cameron Hall	Draft MOU prepared requesting funding. COA staff received security clearances and are beginning operational coordination planning.	Draft MOU Presented to DoD on Fire and EMS capacity needs. Chief Thiel will be meeting Chief Thiel to meet with Chief Reid from Fort Belvoir Fire Department on Tuesday, June 3.	n/a	Continue to establish responsibilities and pursue funding opportunities.		Previous responses from DoD indicated legal prohibitions to DoD paying for Fire and EMS services. Recent meetings between COA Fire Chief and Fort Belvoir Fire Chief indicate possible options for joint building/staffing options. Requested DoD/BRAC/OEA funding for a Fire and Emergency Services Coordinator to address planning and operational coordination.
8	T&ES Review of Signal Placement and Timing	Review of signal placement and timing along critical routes to and from Mark Center	Bob Garbacz	Investigating current signal placement and timing plan. Staff is evaluating the signal timing and operation at the Seminary Rd intersections with Beauregard and with Mark Center Dr to address the recent installation of the flexiposts	Study signal timing and placement along critical routes	10/31/11	Determine needs for additional signals or retiming.		City staff has been working with Shirley Construction to install temporary detection at the affected traffic signals. Assessment of signal timing needs to be done after the opening of BRAC-133 to account for that traffic.
9	Enhanced Transit King Street Metro to Mark Center	Enhance DASH service between King Street Station and the Mark Center with 10-minute headway express runs.	David Grover	Draft final Cooperative Agreement has been prepared.	DoD to confirm agreement and execute. Busses return from rehab vendor and begin final fit-out.	7/8/2011	Still awaiting consummation of cooperative agreement between DASH and DoD. This was anticipated 1/24/11, but DoD is still reviewing document.		Rehab vendor has picked up buses. Projected commencement of service 08/08/2011. DoD provided draft agreement. City Attorney's Office is reviewing.
10	Pursue Multi-Jurisdictional Coordination	Coordinate enhancement programs and studies with Fairfax and Arlington Counties	David Grover	Fairfax County and City sharing data on traffic count locations and data	Attend meeting of Fairfax County Task Force.	6/7/2011	Coordinate City planning efforts with Fairfax County.		BRAC Coordinator attends monthly regional BRAC coordinator meeting at NVRC, Fairfax Mason District BRAC-133 Task Force and VNDIA.
11	Legislative Updates	Track progress of relevant legislation and plan for other legislative initiatives	David Grover	Section 2704 DAB imposes no degradation of LOS requirements on DoD	Track Section 2704 of DAB compliance; meeting held with Moran re: Army Transportation plan.	5/18/2011	Maintain contact with Moran's staff		DAR rule exemptions recommended by NAS. State budget amendments for funding have been introduced. VDOT funding for HOV/Transit Ramp advanced. COA met with staff of Congressional Delegation 5/13/11.
12	Cost/Benefit Analysis	Track progress of Cost/Benefit analysis preparation	Mark Jinks	preparation underway by Administration	Report to Advisory Group	5/18/2011	Inquire with City Manager's staff monthly		Request by citizen for a cost/benefit analysis relative to encouraging the BRAC-133 facility to locate within the City of Alexandria.

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COMPLETED TASKS

Task Number	Task Name	Task Description	Project Manager/ Responsible Staff	Status	Action	Next Milestone Date	Follow Up	Completion Date	Comments
1	Review Scope and Cost Estimate for Short-Term Alternatives	Review material provided by VDOT Consultant for short-term improvements	Abi Lerner	Staff has reviewed material and provided comments to VDOT Consultant	VDOT organized meeting on 5/31/10 to discuss comments	N/A	N/A	05/24/10	Task completed
2	Review Scope and Cost Estimate for Additional Long-Term Improvements	Review material provided by VDOT Consultant for additional long-term improvements	Abi Lerner	Staff has reviewed material and provided comments to VDOT Consultant	VDOT organized meeting on 5/31/10 to discuss comments	N/A	N/A	05/24/10	Task completed
3	Resolve Issues with Duke Realty Roadway Improvement Plans	Receive revised plan from Duke and WLP for submittal to VDOT for necessary construction in the interchange area	Lisa Jaatinen	Duke and WLP have submitted the revised plan	City received revised plan	N/A	N/A	05/06/10	Task completed
4	Resolve Issues with Duke Realty Roadway Improvement Plans	Review revised plan and send to Duke for submittal to VDOT for necessary construction in the interchange area	Lisa Jaatinen	City has reviewed revised plan	Revised plan sent to Duke for submittal to VDOT	N/A	N/A	05/07/10	Task completed
5	Resolve Issues with Duke Realty Roadway Improvement Plans	Duke to submit conceptual design plan to VDOT for approval of construction in the interchange area	Lisa Jaatinen	Duke has sent the conceptual design to VDOT	Coordinate meeting with VDOT, Duke, WLP and City		N/A	05/10/10	Task completed
6	Fairfax Support of Alternatives F and G	Submittal of letter by Fairfax Co retracting their previous support of a modified Alternative D	Abi Lerner	Fairfax has submitted letter of retraction	Fairfax supports alternatives F and G	N/A	N/A	05/25/10	Task completed
7	Identify Funding for Evaluation of Short-Term and Long Term Improvements	Identify funding sources to pay for one-half of the evaluation of short-term and long-term improvements and coordinate with OEA their payment of one-half of the cost.	Rich Baier/Mark Jinks	City funding has been identified	Develop MOU with VDOT	N/A	N/A	05/27/10	Task completed
8	Resolve Issues with Duke Realty Roadway Improvement Plans	Coordinate meeting with VDOT, Duke, WLP and City to discuss submitted plan for construction in the interchange area	Lisa Jaatinen	City met with VDOT, Duke and WLP on 6/2/10	VDOT accepted revised modifications as shown in provided plans and requested design waivers to address 2 standards items	N/A	N/A	06/02/10	Task completed
9	Review BRAC-133 TMP	Coordinate TMP draft and submission with DoD and Consultant and BRAC Advisory Group	Jim Maslanka	DoD Consultant preparing Draft TMP	DoD consultant provided draft TMP to City on 6/2/10; City distributed to BRAC advisory group	N/A	N/A	06/02/10	Task completed
10	Resolve Issues with Duke Realty Roadway Improvement Plans	Submission of design waivers by Duke/WLP for construction in the interchange area to VDOT	Lisa Jaatinen	From 6/2 meeting, VDOT requested design waivers addressing 2 items	WLP provided waiver to City on 6/17/10	N/A	N/A	06/17/10	Task completed

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11	Review BRAC-133 TMP	Review of draft TMP by City	Jim Maslanka	Draft TMP provided by DoD Consultant on 6/2	Provide input on material prepared by DoD and submitted to the City	N/A	N/A	06/14/10	Task completed
12	Review BRAC-133 TMP	Review of draft TMP by BRAC Advisory Group	Jim Maslanka	Draft TMP provided to BRAC Advisory Group on 6/2	Provide input on material prepared by DoD and submitted to Advisory Group	N/A	N/A	06/14/10	Task completed
13	Review BRAC-133 TMP	Briefing by DoD consultant of TMP to BRAC Advisory Group	Jim Maslanka	Awaiting submission of draft TMP by DoD Consultant	Briefed BRAC advisory group on 6/16/10	N/A	N/A	06/16/10	Task completed
14	Review BRAC-133 TMP	Provide consolidated comments from BRAC Advisory Group to TMP team from City	Jim Maslanka	Awaiting submission of draft TMP by DoD Consultant	Consolidated comments from group and submitted to TMP team 6/18/10	N/A	N/A	06/18/10	Task completed
15	Identify Funding for Evaluation of Short-Term and Long Term Improvements	Identify funding sources to pay for one-half of the evaluation of short-term and long-term improvements and coordinate with OEA their payment of one-half of the cost.	Rich Baier/Mark Jinks	City funding has been identified; VDOT has requested funding agreement to conduct work	Developing interjurisdictional agreement with VDOT, City sent revision to VDOT revised agreement on 6/18	none	N/A	06/25/10	Task completed
16	Review BRAC-133 TMP	Submit final draft of TMP to NCPC	Jim Maslanka	NCPC approved final TMP 9/2	Prepare for NCPC hearing on 9/2/10	none	NCPC approved TMP September 2	09/02/10	Task Completed
17	Develop document regarding multi-jurisdictional goals and concerns to be sent to the Secretary of Transportation	Address transportation options along the I-95/I-395 corridor	Abi Lerner	Coordination meeting with Arlington County and Fairfax County held on 8/12 to develop list of common goals and concerns regarding the I-395 HOT lanes.	Finalize document regarding multi-jurisdictional goals and concerns to be sent to Secretary of Transportation	none	Meet with Fairfax Co, City, and Arlington with Governor and Sec of Transportation to discuss options in corridor.	9/31/2010	
18	Resolve Issues with Duke Realty Roadway Improvement Plans	Review of design waivers by VDOT	Lisa Jaatinen	VDOT has approved the waivers. No further action is required.	Developer must obtain permits to work in VDOT ROW by submitting plans to City.	none	Approval of drawings and design waivers by VDOT	08/30/10	The planned improvements within the limited access area need to meet VDOT standards or design waivers; Exceptions need to be approved.
19	Execute TMP agreement		David Grover	final document signed by City Manager	final document forwarded to DoD for execution	1/12/2011	sent	Done	
20	Analysis of Neighborhood Parking Needs and Residential Permit Parking Program	Institute outreach to neighborhoods concerning draft plan	Andrea Wilkinson	City held meetings with neighborhoods and CA reps 8/18, 9/23 and 12/2 to get input	Gathered feedback on options for parking districts.	none	Investigate necessary modifications to code to implement parking plan	12/02/10	
21	Analysis of Neighborhood Parking Needs and Residential Permit Parking Program	Prepare draft plan for implementation of parking program in surrounding neighborhoods	Andrea Wilkinson	City held meetings with neighborhood and community association on 8/18/10, 09/23, 12/2 and 2/10	Staff made final parking plan presentation to the Traffic and Parking Board 3/28.	N/A	N/A		task completed
22	Analysis of Neighborhood Parking Needs and Residential Permit Parking Program	Amend code to enable residential parking plan to be implemented	Andrea Wilkinson	City is writing proposed modifications to City code.	Present recommendations for change in code to City Council. Code will be modified based on T&PB recommendations.	05/10/11	Implement plan according to new ordinance		Ordinance approved at 5/14 public hearing. Task Completed.
23	Funding for Traffic Control (GRIP)	Identify funding sources for GRIP traffic control officers at key intersections	Abi Lerner	Letter from Mayor sent to DoD 12/14/2010. Follow-up letter sent from Mayor 01/12/2011	DoD to provide response to City's request.	n/a	n/a		DoD indicates they will include traffic management in road construction contracts. City has set aside funds for the GRIP program. Task completed.